

HID SAFE™ Visitor Manager



**Enterprise Class
Visitor Management Solution**





ENHANCE YOUR VISITOR EXPERIENCE, ENSURE SITE-WIDE SECURITY AND BETTER MANAGE CRUCIAL VISITOR DETAILS USING HID SAFE'S ENTERPRISE CLASS VISITOR MANAGEMENT SOLUTION.

THE CHALLENGE: MANAGING VISITORS SAFELY AND EFFICIENTLY

Managing visitors and guests from the time they are invited to the time they leave is critical to the security of your organization. Unfortunately, the manual processes used to manage these visitors may result in errors and long visitor wait times, or even create corporate risk from unscrupulous visitors.

Present day solutions attempting to address these problems lack the scalability of a global solution and do not possess the flexibility to respond quickly to changes in security policies. Additionally, these applications often exist in silos with limited integration with other security systems, thereby limiting the complete automation of the visitor processes.

THE SOLUTION: HID SAFE™ VISITOR MANAGER

HID SAFE™ Visitor Manager manages all types of physical identities and automates the entire visitor identity management lifecycle. HID SAFE™ Visitor Manager is a highly intuitive and enterprise class web-based solution that includes capabilities for visitor pre-registration, registration, security checks, access authorization, check-in/check-out, badge printing, centralized reporting and audit trail functions.



KEY BENEFITS

- Improves front desk efficiency by automating visitor check-in processes, offloading visitor pre-registration to end users
- Delivers high quality visitor experience with the ability to self-check-in using visitor kiosk and minimizing wait times
- Elevates brand experience with personalized branding on visitor kiosk
- Enhances security via automated vetting of visitors through multiple security checks prior to check-in
- Facilitates better management of visitors by electronically maintaining details and visit history
- Automates compliance as it relates to visitor access rules and policy-based registration
- Lowers TCO by minimizing installation and IT support costs as a web-based application

FEATURES

HID SAFE™ Visitor Manager provides a comprehensive range of functions, including:

- Web-based visitor pre-registration by hosts using an intuitive self-service portal
- Pre-defined policies for visitor and physical access approval, signed NDA verification, email notifications, reminders and escalations
- Visitor lists management and the flexibility to share lists across the organization
- Automated visitor provisioning into your PACS infrastructure
- Visitor self-check-in at a branded kiosk
- Two-way integration with calendaring applications (such as MS Outlook)
- Real-time background checks against internal watch list databases
- Automated front desk processes including visitor validation, check-in and check-out
- Integration with all necessary peripherals (camera, ID scanner, signature pad, badge printer, etc.) and badge printing based on multiple templates
- Event and large group visitor management
- Value-added features like managing unscheduled visitors, provisioning wireless internet access, assigning an escort to visitors, package tracking, issuing temporary badges to employees with lost/forgotten badges, managing NDAs by locations, and overriding security check results by authorized users
- Simple set up of recurring schedules for frequent visitors, including modifying/canceling visits
- Pre-defined email templates for visitor, host and security notification
- Canned reports on visitors, visits and host activities
- Allowing hosts to request parking spaces for visitors, ensuring a smooth start to the on-site visitor experience

The screenshot shows the HID SAFE Visitor Manager interface. At the top, there is a navigation bar with the 'SAFE' logo and a search bar for users, visits, and locations. Below this is a sidebar with various icons for navigation. The main content area is titled 'Visits' and contains a search bar and a table of visit records.

<input type="checkbox"/>	Name	Company	Date & Time	Status
Today, 9:00 AM				
<input type="checkbox"/>	Joseph Morrisson	Quantum Secure	Today, 9:00 AM	Checked-In
<input type="checkbox"/>	Laura Mendoza	Quantum Secure	Today, 9:00 AM	Waiting in the lobby
<input type="checkbox"/>	Justin Reid	Quantum Secure	Today, 9:00 AM	Checked-In
Today, 11:00 AM				
<input type="checkbox"/>	Justin Reid	Quantum Secure	Today, 11:00 AM	Visit Confirmed

SIMPLE MANAGEMENT OF VISITOR POLICIES

HID SAFE™ Visitor Manager provides one place to manage both central and regional policies for visitors. These policies can be easily defined and subsequently managed using an optional, easy-to-use graphical interface. HID SAFE™ also includes embedded workflow capabilities involving approvals for visitors, notifications, delegated administration, escalations and reminders along with a full audit trail.

EXTENSIVE INTEGRATION CAPABILITIES WITH EXTERNAL SYSTEMS

HID SAFE™ Visitor Manager also includes an integration framework for easily connecting and configuring various external systems such as physical access control systems (PACS), HRMS, IDMS, background check systems and emergency notification systems. By integrating with these systems, HID SAFE™ ensures the complete automation of visitor processes and minimizes manual efforts.

HID SAFE VISITOR KIOSK FOR SELF-SERVICE CHECK-IN/CHECK-OUT OF VISITORS

HID SAFE™ Visitor Manager can also be delivered in a fully featured visitor kiosk which allows visitors to check themselves in without having to wait in queue at the reception desk. This completely unmanned kiosk can easily integrate with all the necessary peripherals like camera, signature pad, barcode scanner, badge printer, ID scanner and access card dispenser.

INTEGRATED WATCH LIST MANAGEMENT

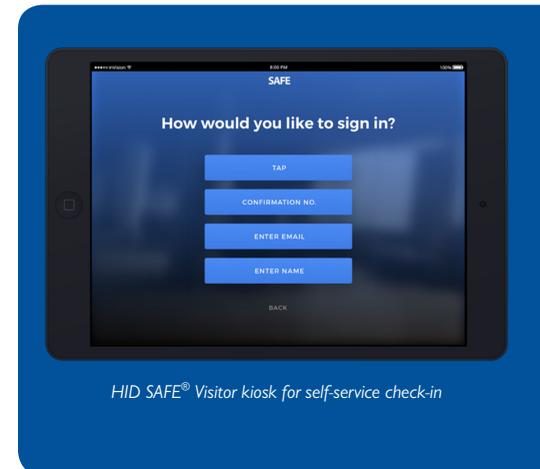
HID SAFE™ Visitor Manager comes with the additional capability of a watch list manager, which allows you to manage list of identities that are potential threats to your organization along with their risk profile and historical details.

HID SAFE VISITOR SECURE SELF ENROLLMENT PORTAL

HID SAFE™ Visitor Secure Self Enrollment Portal is an add-on feature for federal government customers, where the security of personally identifiable information (PII) is crucial. This internet-facing portal allows pre-registered visitors to privately and securely self-enroll their PII prior to a visit using a private, customized link.

HID SAFE EVENT MANAGER

The HID SAFE Event Manager add-on feature is designed for those organizations that host large events. This feature allows event managers to delegate event management activities to others working on the event, allowing them to invite others to the event including visitors and other event personnel. Additionally, these delegated event managers can also request access to facilities for event related activities.



HID SAFE® Visitor kiosk for self-service check-in



PHYSICAL IDENTITY MANAGEMENT FAMILY OF PRODUCTS

Along with HID SAFE™ Visitor Manager, HID Global also offers HID SAFE™ Enterprise, a commercial, off-the-shelf Physical Identity and Access Management (PIAM) solution that automates your physical identity management processes and ensures compliance. HID SAFE™ Enterprise comes with predefined workflows and reports that empower your users (employees, contractors and tenants), security department, and other stakeholders like Human Resources and IT to complete their regular security requirements such as on/off-boarding identities, provisioning of access in PACS and managing visitor related processes.

HID SAFE™ Enterprise includes the following modules:

- HID SAFE™ Advanced Access Manager
- HID SAFE™ Badge Manager
- HID SAFE™ Visitor Manager
- HID SAFE™ Analytics

North America: +1 512 776 9000 • Toll Free: 1 800 237 7769
Europe, Middle East, Africa: +44 1440 714 850
Asia Pacific: +852 3160 9800 • Latin America: +52 55 5081 1650

© 2018 HID Global Corporation/ASSA ABLOY AB. All rights reserved. HID, HID Global, the HID Blue Brick logo, the Chain Design, and HID SAFE are trademarks or registered trademarks of HID Global in the US and other countries and may not be used without permission. All other trademarks, service marks, and product or service names are trademarks or registered trademarks of their respective owners.

2018-08-02-iam-hid-safe-visitor-mgt-sols-br-en PLT-03868

An ASSA ABLOY Group brand

ASSA ABLOY



hidglobal.com